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**Failure to complete and return:** If a county had an appointed and Licensed County Highway Superintendent for all or part of Calendar Year 2020 and the County does not complete and return the **original** Signing Resolution, **original** Year-End Certification, and a copy of the documentation of the county highway superintendent(s) appointment to the NDOT **by December 31, 2020, the county will not receive an Incentive Payment for Calendar Year 2020.**

**RESOLUTION**

**SIGNING OF THE  
YEAR-END CERTIFICATION OF COUNTY HIGHWAY SUPERINTENDENT  
2020**

Resolution No. 2020-22

**Whereas:** State of Nebraska Statutes, sections 39-2302, and 39-2501 through 39-2505 details the requirements that must be met in order for a county to qualify for an annual Incentive Payment; and

**Whereas:** The State of Nebraska Department of Transportation (NDOT) requires that each county must annually certify (by December 31<sup>st</sup> of each year) the appointment of the County Highway Superintendent to the NDOT using the Year-End Certification of County Highway Superintendent; and

**Whereas:** The NDOT requires that such certification shall also include a copy of the meeting minutes showing the appointment of the County Highway Superintendent by their name as it appears on their License (if applicable), their License Number and Class of License (if applicable), the type of appointment, i.e., employed or under contract (consultant, or interlocal agreement with another county and/or incorporated municipality), and the beginning date of the appointment; and

**Whereas:** The NDOT also requires that such Year-End Certification of County Highway Superintendent form shall be signed by the County Board Chairperson and shall include a copy of a resolution of the County Board authorizing the signing of the Year-End Certification of County Highway Superintendent form by the County Board Chairperson.

**Be it resolved** that the County Board Chairperson of Rock County is hereby authorized to sign the attached Year-End Certification of County Highway Superintendent form.  
(Print Name of County)

Adopted this 17<sup>th</sup> day of November, 2020 at Bassett, Nebraska.  
(Month)

County Board Members

Jim L. Stout  
Glen W. May  
W. Steve Loren

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



County Board Member Stout  
Moved the adoption of said resolution  
Member MAY Seconded the Motion  
Roll Call: 3 Yes  No  Abstained  Absent  
Resolution adopted, signed and billed as adopted.

Attest: Dauntea Buzay  
(Signature of Clerk)

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**Failure to complete and return:** If a county had an appointed and Licensed City Street Superintendent for all or part of Calendar Year 2020 and the county does not complete and return the **original** Signing Resolution, **original** Year-End Certification, and a copy of the documentation of the county highway superintendent(s) appointment to the NDOT **by December 31, 2020, the county will not receive an Incentive Payment for Calendar Year 2020.**

## Year-End Certification of County Highway Superintendent For Determining Incentive Payment

January 1, 2020 to December 31, 2020

\*This certifies that LLOYD C SMITH, License Number S- 395 Class A,  
(Print name of Superintendent as appears on license card) (A or B)  
was the appointed County Highway Superintendent of ROCK County  
(Print name of County)  
from JANUARY / 1, 2020 to DECEMBER 31, 2020  
Month Date Month Date

and actually performed all of the following duties:

1. Developing and annually updating a long-range plan based on needs and coordinated with adjacent local governmental units;
2. Developing an annual program for design, construction, and maintenance;
3. Developing an annual budget based on programmed projects and activities;
4. Submitting such plans, programs, and budgets to the local governing body for approval; and
5. Implementing the capital improvements and maintenance activities provided in the approved plans, programs, and budgets.

And further certifies that the superintending services of the above listed individual were provided by: (Check one box)

- Employment with this County       Contract (consultant) with this County       Contract (interlocal agreement) between this County and the following listed County(ies) and/or Municipality(ies)

  
Signature of County Board Chairperson

\* If more than one individual or the County Board provided superintending services during the calendar year, list each successive superintendent using a separate certification. The amount will be computed based on (a) your most recent Federal Census, rural population; (b) whether or not your county appointed a licensed County Highway Superintendent for all 12 months; (c) class of license, A or B; (d) whether your Superintendent is employed, or under contract (consultant or interlocal agreement with another county and/or incorporated municipality); and (e) whether or not the Superintendent performed all of the duties listed. Reference Neb. Rev. Stat. §§39-2302 and 39-2501 through 39-2505. If your county did not have an appointed Superintendent, write "County Board" as the name of "Superintendent." Failure to return the resolution, certification, and documentation of the superintendents appointment will result in your county not receiving an Incentive Payment for Calendar Year 2020.

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**Note:** In addition to this annual, Year-End certification of superintendent to the Nebraska Department of Transportation, (due December 31<sup>st</sup>), the county is also responsible for filing the "County Annual Certification of Program Compliance" and "Signing Resolution" with the Board of Public Roads Classifications and Standards (due October 31<sup>st</sup>). Reference Neb. Rev. Stat. §§39-2115, 39-2119, 39-2120, 39-2121 and 39-2510(2).



Return the completed original resolution and certification, and a copy of the documentation of appointment by December 31, 2020 to:

Highway Local Liaison Coordinator  
Boards-Liaison Services Section  
Local Assistance Division  
Nebraska Department of Transportation  
PO Box 94759  
Lincoln NE 68509-4759